

Board of Directors Regular Meeting Minutes Summary

DATE: January 17, 2019 7:00pm Meeting

LOCATION: RMAE Music Room, Evergreen, CO

RMAE Vision Statement:

RMAE envisions a community of parents, teachers, students and educational and business leaders working together to create a learning environment that encourages growth in character, academic achievement and the love of learning, resulting in responsible, productive citizens.

RMAE Mission Statement:

RMAE inspires each student to pursue personal and academic excellence through an intellectually challenging Core Knowledge™ curriculum within a nurturing environment.

January Core Virtue: Courage

Meeting Agenda Summary	
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Call to Order, Pledge of Allegiance, and Reading of Vision and Mission Statements	<p>Board Members in attendance:</p> <ul style="list-style-type: none"> • Jim Good, President, Parent Representative • Tiffani Packer, Treasurer, Parent Representative • Ginger Arnold, Secretary, Parent Representative • Mike Geiger, Parent Representative • Gil Gomez, Parent Representative • Kristin Kipp, Parent Representative • Chad Lee, Parent Representative • Don Middleton, Community Representative • Ann Hudson, Executive Director/Principal (Non-Board Member) <p>Jim Good opened the meeting with a reading of the Vision and Mission statements and the Pledge of Allegiance.</p>
Public Comment	<p>The meeting started and finished with an opportunity for public comment. There was none.</p>
Approval of Minutes	<p>Don Middleton moved to approve the minutes for the November 3, 2018 meeting. The motion was seconded by Mike Geiger.</p>
General Session	<ul style="list-style-type: none"> • Fundraising report: The annual giving campaign yielded \$75,852 with 46% participation compared to \$75,600 and 64% participation last year. Board members discussed ideas for increasing participation. Surveying families regarding best time of year to give was suggested. • Education Committee: Dr. Hudson reported that there is an elementary school, middle school, specials and special ed lead teacher to whom teachers can express concerns. The lead teachers present concerns to the principal. The BoD will continue to encourage teachers to express grievances through the proper channels. Members expressed interest in hearing more from the teachers about what is happening in the classrooms. Dr. Hudson will invite, but not require, teachers to attend a BoD meeting to report on what is happening in the classrooms. • Open Seat on BoD: Members interviewed candidates, Lindsey Geiger and Brian Duncan. Members discussed candidates and voted to appoint Brian Duncan to the open seat on the BoD. • Vice President: Mike Geiger volunteered to serve as Vice President and was unanimously approved. • PTO report: Tiffany Fontaine reported on the fundraisers, community events and volunteering.

- Finance update: Treasurer, Tiffani Packer reviewed financials.
- Charter renewal: The charter was renewed for 3 years with an opportunity for a 2-year extension.
- Principal's report: Dr. Hudson presented her report in writing and members asked questions. MAP scores were discussed and she presented ideas for improving achievement. Current enrollment is 284. There are 67 prospective new students as of January 11. EnrollJeffco starts January 22. Facility Committee was reconstructed to prioritize spend 5B funds. Jamie Richards conducted a security assessment and applied for a CO Department of Homeland Security grant. RMAE is looking into compliance for Jeffco Planning and Zoning. The school is looking into bond restructuring/pay down.
- Proposed new BoD policy for middle school dances: Discussed making a formal policy that dances are reserved for currently enrolled RMAE middle school students only.
- Edit of BoD expenditure policy: Members discussed revising the current policy.
- Principal and BoD evaluations: Optimal timing was discussed. Ginger Arnold will send options to members for review with the goal of completing the evaluation in March.
- Volunteer and donor recognition: Jim Good proposed determining ways to recognize people who give. It was proposed that the BoD send thank you notes to all donors.
- Enrollment maximum: 350 was the agreed upon amount.

Adjournment

At approximately 10:08 pm the Board adjourned.
