



Parent Checklist for Extended Field Trips:

- _____ Consult with your child's Medical Provider to complete the *Extended Field Trip Medication* form if your child will require any over the counter or prescription medications.
- _____ All over the counter medication including herbal/homeopathic medications and (non)essential oils, vitamins must be provided in the original packaging with age appropriate dosing.
- _____ All prescription medication must be supplied in the original pharmacy labeled container.
- _____ Expired medication will NOT be accepted or administered.
- _____ All asthma rescue inhalers and epinephrine auto-injectors must be accompanied with a Colorado State Asthma and/or Allergy/Anaphylaxis ISHP completed by your child's Medical Provider and your signature.
- _____ Sunscreen, lip balm, and insect repellent are PREVENTATIVE in nature and do not require a Medical Provider's signature but **do require** parent permission. Your child may pack these items in his/her luggage.
- _____ Send **ONLY** the amount of medication needed for the trip, plus one extra. (example: 6 pills for 5 days).
- _____ All over the counter medications must be labeled with your child's name.
- _____ All medication must be checked-in at school 1-2 days prior to departure unless self-carry has been previously approved with Medical Provider, parent, and district RN. Please consult with your Field Trip Coordinator regarding the specific date and time of medication check-in.
- _____ In the unlikely event that medications must be checked-in the day of the trip or at the airport, please ensure that all the above criteria has been met.
- _____ Your child's school will **NOT** automatically send your student's medication from the Health Room. You must make arrangements with the School Health Aide if you are making this request.
- _____ Medication samples must also be accompanied by **written prescription** and the *Extended Field Trip Medication* form from your child's Medical Provider.
- _____ At the conclusion of the trip, all remaining medications must be picked up from the Field Trip Coordinator.