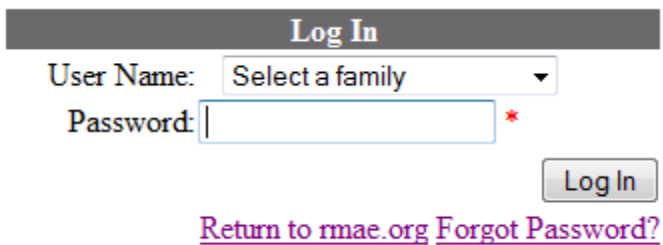


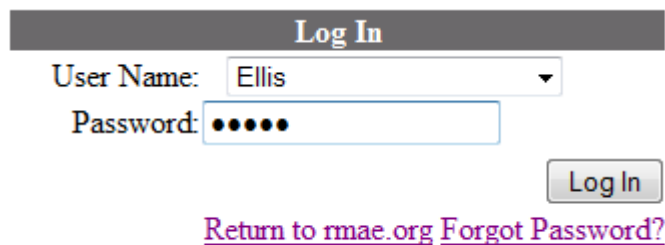
Login:

Choose your family and enter the password. Click Log In.

NOTE: When logging in the FIRST TIME the password is newpassword (all lower case) and then go to Change Password from the main menu to change your password).



The screenshot shows a login form with a dark grey header containing the text "Log In". Below the header, there are two input fields: "User Name:" followed by a dropdown menu currently displaying "Select a family", and "Password:" followed by an empty text box with a red asterisk to its right. A "Log In" button is positioned to the right of the password field. Below the button, there are two purple underlined links: "Return to rmae.org" and "Forgot Password?".



The screenshot shows the same login form as above, but with the dropdown menu now displaying "Ellis". The password field contains six black dots, indicating a masked password. The "Log In" button and the two purple underlined links ("Return to rmae.org" and "Forgot Password?") remain the same.

Forgot your password?

Click on the Forgot Password? link and you will be taken to this page. Enter you User Name the same as the User Name on the main login page and click Submit. If successful an e-mail will be sent to your e-mail address with the password and you will be returned to the login page.

Forgot Your Password?

Enter your User Name to receive your password.

User Name:

Main Menu:

From the main menu you can:

- Enter or modify Volunteer Hours for the current year
- Enter hours for Last Year
- Change your password
- Log out and return to the RMAE site

Enter/modify Volunteer Hours


Enter Volunteer Hours for Last Year

Change password

Log Out

Current Year entry of hours:

Enter the date (icon will bring up a calendar), hours, a description, choose a category and click Add Entry.

Date:	<input type="text" value="8/4/2009"/> 
Hours:	<input type="text" value="4"/>
Description:	<input type="text" value="Worked in classroom"/>
Category:	<input type="text" value="In Classroom - with students"/> ▼
<input type="button" value="Add Entry"/>	

Once an entry has been made, the total hours will be updated and the record added to the grid. If an error is made, clicking Delete will delete the record.

Date:	<input type="text" value="8/4/2009"/>
Hours:	<input type="text" value="4"/>
Description:	<input type="text" value="Worked in classroom"/>
Category:	<input type="text" value="In Classroom - with students"/>
<input type="button" value="Add Entry"/>	

Total hours completed: 96.70

	<u>Date</u>	<u>Time</u>	<u>Description</u>	<u>Category</u>
Delete	4/21/2009	10.00	this is a test description and it needs to be checked and tested and	In Classroom - with students
Delete	7/1/2009	3.25	test of hours	Auction
Delete	7/10/2009	8.00	test again	In Classroom - with students
Delete	8/7/2009	30.00	test	Other
Delete	8/10/2009	1.50	Test of description entry.	In Classroom - with students
			time	

Entry of hours for last year:

Enter the date, hours, category and description and click Add Entry. For last year's hours there is no record displayed or hours entered.

Date:	<input type="text" value="4/2/2009"/>
Hours:	<input type="text" value="4"/>
Category:	<input type="text" value="Lunch/Recess"/>
Description:	<input type="text" value="Had lunch."/>
<input type="button" value="Add Entry"/>	<input type="button" value="Return to Main Menu"/>

Change Password:

Enter your existing password, the new password and confirm the new password and click Change Password. If the change succeeded a message will display.

Change Your Password

Password:	<input type="text"/>
New Password:	<input type="text"/>
Confirm New Password:	<input type="text"/>
<input type="button" value="Change Password"/>	<input type="button" value="Cancel"/>

Change Password Complete
Your password has been changed!